

HRM4Baltics

All HRM and payroll tools in one solution

Web-based self-service portal

For a company with lots of users

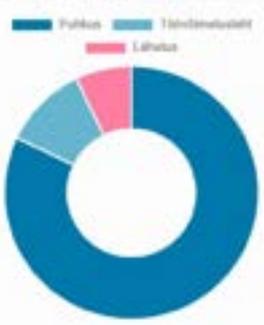
The complementary web-based self-service portal of HRM4Baltics offers a number of functionalities: employees can manage their data, submit holiday requests, check their work schedule, and much more besides.

The self-service portal operates independently of Business Central – it is interfaced with the HRM4Baltics payroll and HRM solution and does not require Business Central user licences.

hrm4baltics.com

PROVIDING STRUCTURES TO THE WORLD

PUUDUMISTE JAOTUS



PUUDUMISI PERIOODIS




TEGEVUSED

1	7	2	2	1
Puudumised	Tähtpäevad	Lühiajaline	Offboarding	Müüsmüügid

SÜNNIPÄEVAO

- 15.08: Tanel Toomiste
- 15.08: Adolf Mandlik
- 10.nov: Helen Hallas
- 1.dets: All Aronik

NÄDALA GRAAFIK

22.aug - T	08:30 - 17:00	Kontor
23.aug - K	08:30 - 17:00	Kontor
24.aug - T	08:30 - 17:00	Kontor
25.aug - R	08:00 - 15:00	leede
26.aug - L	Vaba	
27.aug - P	Vaba	
28.aug - E	08:30 - 17:00	Kontor
29.aug - T	08:30 - 17:00	Kontor

TÄNASED PUUDUMISED

Helen Hallas	21.08.2023 - 24.08.2023
Karmen Kraav	22.08.2023 - 24.08.2023

PERSONALIIVUUDISED

Personaliseeritud: HR@company.ee

FIRMAINFO

Ettevõtte registreerimisnumber: 25.88.2923 Tartus Registreeritud SIA

GRÜNDID

Mööbelsaunade ehitamine toimub 12-16.10.2023 Ida-Virumaal Registreeritud SIA Hiljemalt 30.09.2023.

Suvelõdud toimub 25-26.08 Vihaltjärve Mõisa Registreeritud SIA Hiljemalt 31.07.2023.

ACTIVITIES OF THE EMPLOYEE

- Colleagues' contact details, absences, substitutions, birthdays
- Work schedules and input of working time
- Changing and updating personal data, including contact details, children, education, documents
- Assets under their responsibility and confirmations of receipt of assets
- Absence applications by type, appointment of substitutes and requests for holiday pay
- Holiday balances
- Payslips
- Applications for childbirth allowance, basic exemption, training, etc
- Business trips
- Meeting the goals set
- Onboarding and offboarding activities
- Questionnaires

ACTIVITIES OF THE MANAGER

- Team members' information, contact details and information on employee's length of employment and other data
- Personal and team goals, including their tracking
- Onboarding and offboarding activities
- Requests for premiums for the team
- Employee timesheets
- Employee absences – visualised data

TIMESHEETS

- Employees can fill in the tables
- Requests for overtime
- Different shifts and schedule patterns created with presets to make the timesheet easier to fill
- Project-based timesheets
- Approval rounds for timesheets

